



11th November 2021

NOTICE

COLLEGE DEVELOPMENT COMMITTEE MEETING: 22nd NOVEMBER 2021

A meeting of the College Development Committee (CDC) will be held on 22nd November 2021 at 11.00 a.m. at the college. The following members are to be present positively by 10:45 A m.

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|--|---|----------|
| 1.Dr.K.M.Vasudevan Pillai, Chairman & CEO (MES) | : | Chairman |
| 2. Dr.Daphne Pillai, Secretary (MES) and Chairperson M B | : | Member |
| 3. Mr.K.T.John, Head of the Dept. | : | Member |
| 4.Mr.Satish A.Shinde, Teaching Staff Representative | : | Member |
| 5.Mr.Vikas Lade, Teaching Staff Representative | : | Member |
| 5.Mr.Padmakshan P. Teaching Staff Representative | : | Member |
| 6. Ms.Sunitha R.Menon, Non-Teaching Staff Representative | : | Member |
| 7. Mr.Girish Singh, Local representative | : | Member |
| 8.Dr.Sally Enos, Principal, PCER, Panvel | : | Member |
| 9.Mr. Jomon Mathew, Principal MIS | : | Member |
| 10.Ms..Kajal Goriya, Student Representative | : | Member |
| 11. Mr. Rohit Sinalkar, Student Representative | : | Member |
| 12.Dr.Sandeep Shinde,I/c Principal, Member Secretary | : | Member |



Minutes of the College Development Committee held on 22nd November 2021

A meeting of the College Development Committee (CDC) was held on Monday, 22nd November 2021 at 11.00 a.m. at the college. The following members were present:

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|--|---|----------|
| 1. Dr. K. M. Vasudevan Pillai
Chairman & CEO (MES) | : | Chairman |
| 2. Dr. Daphne Pillai
Secretary (MES) and Chairperson Management Board | : | Member |
| 3. Mr. K. T. John
Head of the Dept. | : | Member |
| 4. Mr. Satish A. Shinde
Teaching Staff Representative | : | Member |
| 5. Mr. Vikas Lade
Teaching Staff Representative | : | Member |
| 5. Mr. Padmakshan P.
Teaching Staff Representative | : | Member |
| 6. Ms. Sunitha R. Menon
Non-Teaching Staff Representative | : | Member |
| 7. Mr. Girish Singh
Local Member | : | Member |
| 8. Dr. Sally Enos,
Principal, PCER, Panvel | : | Member |
| 9. Dr. Mamta Patil
Principal, PCER, HOCL | : | Member |
| 10. Mr. Rohit Sinalkar
Student Representative | : | Member |
| 11. Ms. Kajal Goriya
Student Representative | : | Member |
| 12. Dr. Sandeep S. Shinde
I/c Principal, Member Secretary | : | Member |



The Principal was in the chair and presided the meeting. The following points were discussed by the Chairperson as per the **Agenda**:

1. Review of the various activities from 12th June 2021 to November 2021 were discussed.
2. Planning for B.P.Ed. CAP round admissions. Collection and verification of students' original documents by taking precautionary measures of social distancing.
3. To review the academic progress of students regularly and cater to counselling for students



during this phase of pandemic.

4. To organize online guest lectures/expert talk sessions for the students.
5. To make proper arrangements of COVID measures like sitting arrangements inside the classrooms, sanitizers, masks, etc.

Agenda:

1. Review of Various Activities from June 2021 to November 2021:

- The meeting commenced with a comprehensive review of activities conducted in the period from June 2021 to November 2021. Each department provided updates on their projects, highlighting achievements, challenges, and lessons learned.

2. Planning for B.P.Ed. CAP Round Admissions:

- Detailed discussions were held regarding the upcoming Centralized Admission Process (CAP) round for B.P.Ed. admissions. The committee addressed the collection and verification of students' original documents, emphasizing the importance of adhering to precautionary measures such as social distancing. A timeline for the entire process was proposed and agreed upon.

3. Review of Academic Progress and Counseling for Students:

- The committee underscored the need to regularly review the academic progress of students, particularly in the ongoing pandemic. Strategies for effective counseling and support were discussed to help students navigate challenges and maintain their academic well-being.

4. Organizing Online Guest Lectures/Expert Talk Sessions:

- The importance of enriching students' learning experiences through online guest lectures and expert talk sessions was highlighted. The committee proposed themes, identified potential speakers, and assigned responsibilities for organizing these sessions to various departments.

5. Arrangements for COVID Measures:

- The committee focused on ensuring a safe learning environment amid the ongoing pandemic. Discussions centered around proper seating arrangements inside classrooms, the availability and accessibility of sanitizers, distribution of masks, and overall adherence to COVID-19 safety protocols.

Action Items:

1. Departments to prepare detailed reports on activities conducted between June 2021 and November 2021 for documentation and analysis.
2. Admission committee to finalize and communicate the schedule for B.P.Ed. CAP round admissions, outlining the process of document collection and verification while maintaining social distancing.
3. Academic departments to establish a system for regular academic progress reviews and implement counseling services for students in need.



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4. Event planning team to coordinate and schedule online guest lectures/expert talk sessions, ensuring active participation from students and faculty.
5. Administrative staff to make necessary arrangements for COVID measures, including seating arrangements, sanitizer placements, mask distribution, and regular monitoring of adherence to safety protocols.

The meeting was concluded with the vote of thanks by the student representative Ms. Kajal Gorla.



18th April 2022

NOTICE

COLLEGE DEVELOPMENT COUNCIL MEETING:28th APRIL 2022

A meeting of College Development Council will be held on 28th April 2022 at College at 11 Am. All the members are requested to be seated by 10:45 Am positively.

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|--|---|----------|
| 1.Dr.K.M.Vasudevan Pillai, Chairman & CEO (MES) | : | Chairman |
| 2. Dr.Daphne Pillai, Secretary (MES) and Chairperson M B | : | Member |
| 3. Mr.K.T.John, Head of the Dept. | : | Member |
| 4.Mr. Satish A.Shinde, Teaching Staff Representative | : | Member |
| 5.M.Vikas Lade, Teaching Staff Representative | : | Member |
| 5.Mr.Padmakshan P. Teaching Staff Representative | : | Member |
| 6. Ms.Sunitha R.Menon, Non-Teaching Staff Representative | : | Member |
| 7. Mr.Girish Singh, Local representative | : | Member |
| 8.Dr.Sally Enos, Principal, PCER, Panvel | : | Member |
| 9.Mr. Jomon Mathew, Principal MIS | : | Member |
| 10.Ms..Bhakti Tiwari, Student Representative | : | Member |
| 11. Mr.Ajay Gaikwad, Student Representative | : | Member |
| 12.Dr.Sandeep Shinde,I/c Principal, Member Secretary | : | Member |



Minutes of the CDC meeting held on Tuesday, 28th April, 2022

1. Dr. K. M. Vasudevan Pillai
Chairman & CEO (MES) : Chairman
2. Dr. Daphne Pillai
Secretary (MES) and Chairperson Management Board : Member
3. Mr. Satish A. Shinde
Teaching Staff Representative : Member
4. Mr. Vikas Lade
Teaching Staff Representative : Member
5. Mr. Padmakshan P.
Teaching Staff Representative : Member
6. Ms. Sunitha R. Menon
Non-Teaching Staff Representative : Member
7. Mr. Girish Singh
Local Member : Member
8. Dr. Sally Enos,
Principal, PCER, Panvel : Member
9. Dr. Mamta Patil
Principal, PCER, HOCL : Member
10. Mr. Ajay Gaikwad
Student Representative : Member
11. Ms. Bhakti Tiwari
Student Representative : Member
12. Dr. Sandeep S. Shinde
I/c Principal, Member Secretary : Member



Agenda:

1. Confirmation of the minutes of the meeting held on Monday, 22nd November 2021
2. Overview of the Academic calendar 2022-23
3. To decide upon student representatives on CDC
4. Approval for the procurement of student kit for 2022-23
5. Participation in intercollegiate activities

Minutes

1. Confirmation of the minutes of the meeting held on Monday, 22nd November 2021

The minutes were unanimously approved by the CDC committee members.

2. Overview of the Academic calendar 2022-23

The Principal informed the committee about the Academic calendar 2022-23. Various Coursework that will be conducted for the new First yr. B.P.Ed.. students in their Sem-I and brief information of the B.P.Ed. first yr. CET admission procedure which is being conducted by state government and the dates for various rounds in process.

3. To decide upon student representative on CDC

The principal informed the committee of the inclusion of two student representatives to replace the previous one as they have passed their final year. The new student representatives are Mr. Pranav Labde and Ms. Bhakti Tiwari

4. Approval for the procurement of student kit 2022-23

It was agreed for the procurement of the new Kit for the upcoming batch of B.P.Ed. first yr. students.

5. Participation in intercollegiate activities

The principal informed the committee that the college students were to be given opportunities to participate in inter-collegiate activities and the teams to be made accordingly. Prof. Satish Shinde gave a brief idea about the events where the students can participate.

The meeting concluded with vote of thanks by the Principal
